
Meeting: Nutbourne Residents' Association members meeting
Date and Time: Monday 28th April 2008 at 7:15pm
Venue: Rising Sun Pub

<u>Present:</u>	<u>Apologies:</u>
Jean Baker (Chairperson)	Jim Shaw
Bob Allison (Treasurer)	Derek Baker
Diane Smith (Secretary)	Carol Nash
Frank Riddle	Mike Sherwood
Brian White	Jim Noble
Andrew Moffat	

- Welcome**

The Chairperson welcomed members to the meeting of the committee. She noted thanks to the Rising Sun for making their premises available to the meeting.
- Minutes of the last meeting (14th January 2008)**

AGREED as an accurate record of the meeting.
- Matters arising from the last meeting**

Pumping station – The Chairperson reported that Horsham District Council's (HDC) Planning Committee investigated the need for additional gipsy accommodation at the pumping station site. They reported at their February meeting that there was no evidence to suggest that there was a need to expand the neighbouring gipsy site and that due to the rural location, and the fact that there was poor accessibility to facilities and services, the pumping station site was not suitable. HDC Planning Committee approved the plans for a single dwelling three bedroom house. Committee felt that this was a good result for Nutbourne and the surrounding community.

Neighbourhood Watch Scheme – AM reported that he is finalising his letter to the residents informing them of the scheme. He agreed that he would contact the Police and try to obtain two Neighbourhood Watch Scheme discs per household, which would be enclosed with the letter. The Chairperson and DS agreed to organise the distribution of the letters with discs. [ACTION AM,JB,DS](#)

Nutbourne Residents' Association (NRA) Website – BW reported that he met with JN to discuss how to amend the website. JN agreed to continue amending the website. BW is willing to get involved by feeding information of committee activities to JN, and to learn how to amend the website. BW and FR to meet to discuss what new information to include on the website. [ACTION BW,FR,JN](#)

Nutbourne Common – Chairperson reported that she received a letter from Will Jones, Horsham District Council dated 28th February stating that Horsham District Council would not grant further tree preservation orders on trees in the Common. FR and BA to draft response to Will Jones letter. It was decided not to send a letter to Phil Belden of South Downs Joint Committee. [ACTION BA,FR](#)

Ancient Hedgerow – FR reported that Will Jones will be arranging an on-site inspection of the ancient hedgerow. FR hopes that a representative from the Council for the Protection of Rural England will attend. [ACTION FR](#)

History & Conservation Sub-Committee – FR and DS to meet to discuss activities of the sub-committee. [ACTION FR,DS](#)
- Finance**

BA reported that Natwest [NB that is now the bank's full name!] was willing to open an account for the Association. At an initial meeting with the bank manager it had been confirmed that such an account would not involve any charges given the small

scale of the Association and the expected low level of income and expenditure. In those circumstances it was resolved that the Association should open a bank account with Natwest and the Chairman and the Treasurer should each be signatories under the bank mandate.

BA estimates that the Association will have expenditure of no more than £250 per year, mainly to cover sundry running costs such as stationary and printing as well as maintaining the web site and allowing a small amount for paperwork and research relating to the village history. BA suggested an annual voluntary residents' subscription of £5 per person per year. He proposed this should be explained in the next update letter to residents. The letter would include information about the following:- Nutbourne Common, NRA website, Neighbourhood Watch, voluntary contribution and invitation for next meeting. It was agreed that a letter should go out with the Neighbourhood Watch letter. [ACTION JB,BA,DS](#)

5. **Fingerpost**

Chairperson reported that she is composing a letter to Roger Harper, Project Centre Brighton, West Sussex County Council to request two new fingerposts at the junction of West Chiltington Road/Nutbourne Road and Stream Lane/Nutbourne Road. FR suggested she address the letter to Vince Tipper, West Sussex County Council, Highways Department. [ACTION JB](#)

6. **Pulborough Parish Council (PPC) newsletter & others (eg Green Market)**

Committee discussed providing articles to PPC to announce the activities of the Association, and agreed that the Association was not in a position to advertise in the Green Market publication. JB agreed to draft an article for the PPC. [ACTION JB](#)

7. **AGM**

Committee discussed a proposal for an AGM this summer. Members felt that the Committee was still a newly formed body, and that an AGM later in the year would be more appropriate. Arranging for a large enough venue, accessible by residents, continues to pose a problem. Committee to discuss at the next meeting. CN to report on possible venues West Chiltington Village Hall and Pulborough Village Hall. [ACTION CN](#)

8. **Any other business**

AM raised the idea that Nutbourne might be more appropriately within West Chiltington Parish Council rather than Pulborough, as he felt that Nutbourne has more affinity with West Chiltington, as a country hamlet. It was agreed that this might merit a discussion at a future Association meeting. It was also noted that it would be desirable to engage more fully with Pulborough Parish Council, given the steep increase in charges for the current year, with a view to getting a better understanding of what the Parish Council is doing for the village on issues with which the Association is concerned. In this context it was suggested that Mrs Lawson would be invited to attend a future Association meeting. [ACTION JB, DS](#)

9. **Date of next meeting**

Next meeting to be held on Monday 14th July 2008 at 7:15pm at the Rising Sun Pub.

Accepted as accurate record

Chairperson