

Meeting: Nutbourne Residents' Association Meeting
Date and Time: Monday 23rd January 2012 at 7.15pm
Venue: The Rising Sun Pub

Committee Members

Brian White (Chairman)
Diane Smith (Secretary)
David Seaton
Jean Baker
Andrew Moffat

Residents

Chris Brickell
Jeanette Brickell
Maureen Wilson
Jim Sullivan
Jane Sullivan
Ruth Migdale
Philip Migdale
Jason Davies
Bob Hicks
Tessa Hicks

Apologies

Bob Allison (Treasurer)
Carol Nash
Frank Riddle
Andrea Lawson
John Wellard
Pam Wellard

1. Welcome & Apologies

The Chairman welcomed members and residents to the Annual General meeting of the Nutbourne Residents' Association. BW expressed thanks on behalf of the Committee to the Rising Sun Pub for making their premises available for meetings throughout the year.

2. Minutes of the last meeting (17th October 2011)

Minutes were AGREED as an accurate record of the meeting.

3. Chairman's Report

BW presented his report of the issues dealt with by the NRA over the last year. Issues included:- thanks to Oliver and Tristan for allowing the association to hold its meetings at the Rising Sun; success of the Neighbourhood Watch Scheme with special thanks to Andrew Moffatt's work as Co-ordinator; speed survey conducted in April by West Sussex County Council; thanks to Sgt Bob Trevis and colleagues for presentation on local policing issues; establishment of Snow Response Team; first residents' survey about grit boxes and BT telephone box; and excellent work done by David Seaton and Frank Riddle on the Nutbourne website. Full report Appendix 1.

4. Treasurer's Report

In the absence of Treasurer Bob Allison, BW reported that the accounts are up to date and in order, and currently there is £351.71 in the bank account. BW expressed thanks to residents for their annual subscription, and noted that the subscription response was usually from approximately 20 residencies. BW reminded residents that the annual subscription of £5 per resident is collected at the start of each year. BW invited ideas for expenditure to be discussed at the next meeting. Treasurer's report Appendix 2. **ACTION ALL**

5. Neighbourhood Watch Coordinators Report

AM reported that over the last year email updates were received from the local police on a regular basis, then passed on to BW for email distribution to residents. NRA has been invited to join the county Neighbourhood Watch scheme, which AM will follow-up and report to the committee. AM encouraged residents to provide the committee with their email address in order to receive NHW updates. AM reminded residents that some insurance companies provide discounts to NHW members on their house insurance policies. **ACTION AM**

6. Election of New Officers

BW introduced the Election of New Officers and invited nominations. For the position of Chairperson, DSeaton nominated Brian White, seconded by Ruth Migdale. Agreed unanimously.

Treasurer – DS nominated Bob Allison, seconded by Ruth Migdale. Agreed unanimously.

Secretary – BW nominated Diane Smith, seconded by Ruth Migdale. Agreed unanimously.

Neighbourhood Watch Coordinator – Andrew Moffat agreed to continue.

7. Matters Arising

PPC Ray Quested - BW introduced Ray Quested, Chairperson of the Pulborough Parish Council. The discussion and question and answer period covered various topics including:- PPC budget for 2011-2012; plans for the Queen's Diamond Jubilee; Localism Bill; Core Strategy Review; and Gypsy and Traveller sites (Baker report). RQ confirmed that the PPC had set aside £200 for purchasing of paint and materials for refurbishment of the BT telephone box. NRA to provide the necessary labour. BW to contact PPC about purchasing the paint. **ACTION BW**

Grit bag – Ray Quested confirmed that Horsham District Council had agreed to provide a hippo bag of grit opposite Dyke Farm for the use of Nutbourne residents. As the grit bag has yet to be put in place, RQ agreed to make enquiries. **ACTION RQ**

Road Signage Proposals from WSCC – BW reported that Joel Skyes, West Sussex Highways Department, had agreed to draft a proposal for repositioning of road signage, however the proposal has yet to be received. BW agreed to contact Joel Skyes. **ACTION BW**

8. Any other business

Residents concerned about dog excrement on footpaths, and queried PPC dog bins policy. BW agreed to contact PPC and enquire about process to obtain an appropriate bin. **ACTION BW**

Increased lorry traffic through Nutbourne – Residents reported increased lorry traffic to Redfold Vineyard causing highway obstruction. BW agreed to enquire about the development plans of Redfold Vineyard, and asked residents to provide dates and times of HGVs driving over the speed limit through Nutbourne. **ACTION Residents, BW**

Nyetimber Vineyard, new manager – Item to be discussed at next meeting (reference October meeting). **ACTION DS**

Location of Defibrillator and instruction manual placed in left hand side of Noticeboard – Item to be discussed at next meeting (reference October meeting). **ACTION DS**

9. Date of next meeting

Next meeting to be held on Monday 16th April 2012.

Accepted as accurate

Chairperson

Date

Appendix 1

NRA Chairmans Report for AGM January 2012

We have had quite a busy year in 2011, all our meetings were held at the Rising Sun and we must thank Oliver and Tristan for their forbearance. It has been very encouraging to see some new faces attending the meetings. We have had some very well attended meetings and usually lot's of interesting and at times lively debate which is as it should be. Through the year we have addressed a number of local issues such as :-

Our Neighbourhood Watch scheme is now well established with Email News Alerts numbering 32 sent out over the course of the year, and Andrew Moffatt's efforts as Co-Ordinator are appreciated, more from Andrew shortly.

We have kept a close eye on local Planning Applications that potentially affect Nutbourne and may in our view have a detrimental impact on our hamlet. And we have at least one live issue that will need addressing this year.

We also persuaded WSCC to carry out a speed survey during April to determine whether or not we had a real speeding issue on the Street and in Stream Lane. The results showed that we do not have a high incidence of excessive speed in the 20 mph zones, and would not warrant further action by WSCC.

We had a very good evening with Sgt. Bob Trevis and 2 of his PCSO's regarding local policing issues. And I'm sure it was useful for him and his team to hear local concerns first hand as well as for us to meet the 'local bobbies'

We also established a Snow Response Team, to be able to assist anybody requesting help during bad spells of weather, with shopping or any other needs. Either with or without a 4x4, whether or not fitted with Winter Tyres !!

We have had a number of dealings with British telecom, Frank Riddle has worked hard on this and managed to change BT's views with regard to their planned removal of our Telephone Kiosk. We were then able to 'adopt' the phone box which will be refurbished during the course of the year.

The phone box issue and the potential siting of a Grit Box in Nutbourne led us to carry out a Residents Survey, the first time this has been attempted I think...?, asking for their views on the two issues at hand. Responses were declared at the October meeting, and hopefully residents felt their views were acknowledged and acted upon.

The Nutbourne website, www.nutbourne.org is looking good thanks to David Seaton efforts and Frank Riddles updates, I would encourage you all to have a look at it

So in rounding up I feel happy that we are making some headway in providing a 'voice' for Nutbourne residents and I sincerely hope that we can continue in that vein with more residents getting involved and attending meetings, after all, they are usually held in the Pub !! Thankyou.

Appendix 2

Nutbourne Residents' Association

Treasurer's Report to the AGM on 23 January 2012

This Treasurer's Report covers the year ended 31 October 2011.

The Association continues to rely on voluntary subscriptions. As can be seen from the Income and Expenditure Account below, cash donations amounted to £170 for the current year compared with £165 last year. Where costs have been born by residents and not recharged (for example regarding the web site), these are shown separately below as other donations if they can be readily quantified. Other expenditure for the year related to the mid-year newsletter/survey and AGM expenses. Funds in hand at the year end amounted to £351.71, a small part of which is already earmarked for a lock for the phone box.

Income and Expenditure Account		
	2011	2010
	£	£
<i>Income</i>		
Voluntary subscriptions	170.00	165.00
Other donations	15.00	30.56
Total income	185.00	195.56
<i>Expenditure</i>		
Web site	15.00	30.56
Other (Printing & stationary and AGM expenses)	49.30	39.85
Total expenditure	64.30	70.41
Surplus of income over expenditure	120.70	125.15

Balance Sheet		
	<u>As at 31 October</u>	
	2011	2010
	£	£
Cash at bank	351.71	231.01
Representing retained surplus carried forward	351.71	231.01

Notes:

1. The accounts of Nutbourne Residents' Association are not independently audited.
2. Voluntary subscriptions are recorded as received. Expenditure is recorded when incurred.

Most contributions to the Association's funding are collected at the start of the calendar year around the time of the AGM. Donations should be paid to the Treasurer, either in cash or cheque (and if so, made payable to the Nutbourne Residents' Association).