

NUTBOURNE RESIDENTS' ASSOCIATION

ANNUAL GENERAL MEETING MINUTES

Held on Tuesday 22nd January 2019 at The Barn, Long Platt

ATTENDEES

Committee Members:

Brian White (BW)	<i>Chairman</i>
Bob Allison (RA)	<i>Treasurer</i>
Carole Martin (CM)	<i>Secretary</i>
Andrew Moffat (AM)	<i>NHW Coordinator</i>
Jilly Marcusson (JM)	<i>Alternate Secretary</i>

Residents:

Paul Clarke	Lynne White	Gill Shaw
Robin Martin	Peeta Keown	Ian Hare
Rod & Gil Wilson	Hamish Alldridge	Roger & Susan Burroughs
Jean Baker	John Harrison	Elaine MacKenzie
Audrey Rose	Andrew Lawson	Chris & Jeanette Brickell
Mary Smithers	Sarah Brown	Peter Gregory
Mike & Betty Sherwood	Diane Smith	

Apologies:

John & Pam Wellard	Martin & Paula Streeter	Frank & Erica Riddle
Ruth Simmonds		

WELCOME

The Chairman (BW) welcomed residents and expressed pleasure at the good turnout. He extended a particular welcome to Gill Shaw and expressed the association's condolences on the recent death of her husband Jim.

MINUTES OF MEETING HELD ON 23rd October 2018

The minutes of the meeting held on 23rd October 2018 were accepted as a true record and signed by the Chairman.

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1. CHAIRMAN'S REPORT (ATTACHED AT THE END OF THIS PDF)

Brian White (BW) presented his report. Key points were as follows:

- **Use of The Barn, Long Platt** – BW thanked JM for the ongoing use of The Barn throughout the year.
- **Neighbourhood Watch** – The local Neighbourhood Watch has been established for some years and now has access to 108 email addresses (approximately 95 homes). Andrew Moffatt's (AM) continued efforts as NHW Chairman are greatly appreciated.
- **Air Traffic Noise** – Ian Hare (IH) to provide an update later in the meeting.
- **Roadwatch** – Concerns still exist over speeding and potholes. WSCC has now painted a 20mph roundel on the road outside Bourne End. A subcommittee has been established, to discuss speeding issues and Diane Smith (DS) will present preliminary views later in the meeting.
- **Travellers** – There continue to be ongoing concerns regarding the Lane Top site since, following a Planning Application, which the NRA objected to, the three current dwellings have now been removed from the family only restriction by HDC.
- **The Rising Sun** – Will be recommended to continue as the local polling station, following minor improvements.
- **Neighbourhood Wardens** – Carol and Vanessa have been very helpful over the last year, especially with regards to the problems with the 'ongoing' garage sale in the summer.
- **Social Events 2018** – There were a number of very successful social events over the year and Sarah Brown (SB) will elaborate later in the meeting.

Finally BW thanked Paul Seaton for his ongoing help with the website, especially as he does this without charge.

2. TREASURER'S REPORT (ATTACHED AT THE END OF THIS PDF)

Bob Allison (BA) presented his report. Key points were as follows:

- This is the 10th year for accounts of the NRA in its present form.
- The surplus at year end stood at £600 and is available to spend if people have any good ideas.
- Some of the funds this year have been spent on planting on Nutbourne Common.
- This is the time of year for subscriptions, which are entirely voluntary as residents are automatically members of the NRA.

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Andrea Lawson (AL) mentioned that the notice board in The Street was looking rather grubby and needed to be cleaned up, but this was felt not to require any funds.

3. NEIGHBOURHOOD WATCH COORDINATOR'S REPORT

Andrew Moffat (AM) had nothing much to report, other than reminding residents to remain security conscious, making sure windows and doors are locked when leaving your premises but also to be especially aware of various telephone and email scams which seem to be on the increase.

4. SOCIAL COMMITTEE REPORT (ATTACHED AT THE END OF THIS PDF)

Sarah Browne (SB) presented this report. Key points were as follows:

- 2018 was a very successful year for social events, however the Easter Walk did not go ahead, but will do so in 2019.
- The Pumpkin Roll and Christmas Carols together raised £265. £205 was donated to the Parents and Carers Support Organisation and £36 to the NSPCC.
- In the year ahead, the focus will be on trying to get more people involved in the social events.
- Thoughts are being given to organising a summer event, probably to include a BBQ. BW mentioned AM's idea of a best kept garden competition, to link with the summer event. AM had suggested 2 categories – gardens visible from the public highway and private gardens not necessarily seen from the public highway. It was also suggested that 3 judges would be needed, and that the gardens could be open to residents to visit that day. Further considerations were given as to whether the summer event should include live music, even if residents were asked to pay a small entrance fee. This didn't encourage a lot of support and it was felt best to keep it simple. The social committee will take this forward. (ACTION SOCIAL COMMITTEE)
- BW will circulate the date of the next social committee meeting, so that any residents wishing to attend may do so. (ACTION BW)
- Finally, Ruth Simmonds (RS) has resigned from the committee this year. She was sincerely thanked for all her hard work over the years. Viv Seaton (VS) will take over the lead role.

5. ELECTION OF NEW OFFICERS

BW agreed to continue as Chairman. BA agreed to continue as Treasurer. AM agreed to continue as the NHW representative. Carole Martin (CM) is standing down as secretary,

and Jilly Marcuson has agreed to take over the regular secretary. RS is standing down from the social committee and VS will take over.

6. MATTERS ARISING

- Parish Neighbourhood Wardens Report (ATTACHED AT THE END OF THIS PDF)

Unfortunately, both wardens are on courses at the moment so were unable to attend the AGM. BW presented the key points:

- Continuing to work with the police to tackle antisocial behaviour
- Voluntary litter picking up group active
- Working with Parking Services Enforcement to tackle yellow line offences
- Working to enforce action against fly tipping
- Support still being provided to vulnerable elderly and the young

- Roadwatch

Following an earlier residents' meeting, a sub-group was formed to suggest ways forward on some recurring issues. DS reported that a draft letter has been prepared, potentially to send to companies whose vehicles regularly exceed the speed limit, to ask them to remind their drivers of the 20 mph speed limit in the village. On the whole, residents thought this was reasonable, as long as the letter was worded politely. Further discussion ensued, on other ways of reducing speeding:

- a flashing light at the entrance to the village was suggested
- Two white fences / planters on the verge on either side of the road, to highlight the entrance to the village were also suggested

After considerable discussion, residents felt on the whole, that these measures would be too 'suburban', even though they may be quite effective.

Jean Baker (JB) mentioned that Frank Riddle had approached her recently, to ask if he could cut back her mahonia in order to make the 20 mph sign outside her house more visible, however JB felt that the sign fixing had slipped and it was set too far back.

The possibility of another roundel at the Nutbourne Lane end of the village was discussed. This was generally considered to be a good idea and BW will talk to WSCC about this. (ACTION BW)

Peeta Keown (PK) suggested that cutting the hedge back in a number of areas, especially Ragman's corner, would help improve visibility and safety.

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Finally, Paul Clarke (PC) informed the meeting, that Pulborough Parish Council had recently published a Footpath Charter outlining responsibilities of users and owners. This will be forwarded to BW for distribution. (ACTION BW)

- **Gypsy, Traveller and TSP Consultation Report**

The outline position was summarised in the Chairman's report, however PC added that a further review will be part of the update of the Horsham District Planning framework which will take place later this year.

AM, having attended the HDC Planning Committee meeting where this was discussed, was unhappy with the Parish Council's lack of consideration of residents' views on this matter, there were 17 objection letters. He felt it was very clear that the council only wished to meet its traveller site target.

- **Aircraft Noise**

Ian Hare (IH) informed the meeting that Pulborough is one of 15 parish councils on the Noise Management Board (NMB) regarding aircraft noise at Gatwick Airport (LGW). He reported that there have been some small wins over the years, but recently there has been some frustration over the lack of progress, Indeed, last summer there was a vote of no confidence in the NMB Chairman, which will likely lead to a reduced board and a new structure later this year. It was worth noting that Nutbourne is mainly affected by arrival noise when there is an easterly wind, which is approximately 35% of the time.

In the latter part of 2018, LGW published its masterplan, and has asked for views by the end of January 2019. One particular concern is the proposal to use the emergency runway for more general/regular purposes, therefore increasing flight numbers. IH also reported that there has been continual growth at the airport over recent years, so the NMB is trying to negotiate measurable agreed reduction targets in noise to complement this.

LGW is introducing a 'noise night travel arrivals monitoring trial' to test a performance based navigation system. This will take place later in the year, when work on runways is completed. If it is a success, there remains a question as to how it will be implemented on a wider scale, as well as a need for it to be understood in the context of individual communities.

7. AOB

- AL said that volunteers would be welcome, to help remove briars and saplings from the Common on the next few Sundays 10am-noon.

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8. NEXT MEETING

The next meeting will be held on Tuesday 23rd April in The Barn, Long Platt, at 7.15pm.

The meeting was followed by drinks and snacks, and AM addressed the Haggis in celebration of forthcoming Burn's Night, a very pleasant evening indeed.

Accepted as accurate

----- **Chairman**

----- **Date**

NRA Chairman's Report for AGM January 2019

Firstly we must again thank Jilly Marcuson for continuing to provide to us the ongoing use of her barn. I think we should recognise how much this allows the NRA to continue and hopefully flourish.

Our Neighbourhood Watch scheme is now very well established, with 108 email addresses covering over 95 homes. Andrew Moffat will speak more on that shortly. Needless to say Andrew's continuing efforts as Co-ordinator are very much appreciated.

We have had a year without major controversy, unlike the country at large, but we have had some issues to address :-

- Air Traffic Noise – Ian Hare continues to represent the area via the merger of two representative groups in talks with LGW Management, ATC and Airlines with the aim of reducing this form of environmental pollution. Ian is here tonight to update us.
- Roadwatch – Concerns over speeding and potholes have again persisted throughout the year. Some success has been achieved with some work carried out on Nutbourne Lane and I note that a line of potholes have recently been marked for repair. Additionally in an effort to make drivers entering the village more conscious of the speed limit we were able to get WSCC to agree to the installation of a 20Mph roundel.
- GT&TS Consultation Paper- This was initially issued for consultation back in the Spring of 2017. Our concern was with a proposal within the paper for the 3 pitches at Lane Top to be given, effectively, authorised status as a permanent Site. This paper has now been basically put on the back burner. However following a Planning Application from the residents at Lane Top, which we and other individuals objected to, the family only restriction at Lane Top was removed. We shall continue to monitor events.
- In the summer, following a heads up from one of our Parish Councillors we were made aware of a report, prepared by HDC, that considered The Rising Sun no longer suitable to be used as a polling station. However following a site visit with the new Chief Executive of HDC he accepted that with the provision of a temporary wheelchair ramp, he was satisfied with it's ongoing use as a polling station.
- With the help of our Neighbourhood Wardens we were able to resolve an issue regarding an ongoing 'garage sale' that was of concern to near neighbours and residents as a whole with numerous signs being displayed. This was brought to a satisfactory conclusion following site visits by HDC's Planning Enforcement team.

We have had another great year with Social Events for residents, with the aim of having fun, bringing the community together and raising money for local charities. Ruth Simmonds cannot be here this evening but Sarah Brown is aiming to be here a little later to update us.

Thanks to Paul Seaton. Well that is it from me, thank you for continuing to support our Association and I hope we can all look forward to prosperous and healthy 2019.

Nutbourne Residents' Association

Treasurer's Report to the AGM on 22 January 2019

This Treasurer's Report covers the year ended 31 October 2018.

The Nutbourne Residents' Association continues to rely on voluntary subscriptions with a view to covering not only any annual recurring expenses, but also occasional more significant one-off costs as and when they arise. The only major outgoing during the year concerned our contribution towards further planting on the Common. After paying for other routine outgoings we have once again been able to build on our modest cash reserves. There were no outstanding commitments at the year end.

Income and Expenditure Account

	2018 £	* 2017 £
<i>Income</i>		
Voluntary subscriptions	240.00	* 205.00
Other donations	15.00	15.00
Total income	255.00	220.00
<i>Expenditure</i>		
Web site	15.00	15.00
Gifts and donations	—	5.00
Planting on the Common	129.00	—
Other (meeting expenses, printing & stationary etc)	52.00	38.61
Total expenditure	196.90	58.61
Net income	58.10	161.39

Balance Sheet

	<u>As at 31 October</u>	
	2018 £	2017 £
Cash at bank and in hand	635.94	577.84
Representing retained surplus carried forward	635.94	577.84

Notes:

1. The accounts of Nutbourne Residents' Association are not independently examined or audited.
2. Voluntary subscriptions are recorded as received. Expenditure is recorded when incurred.

Most contributions to the Association's funding are collected at the start of the calendar year around the time of the AGM. Donations should be paid to the Treasurer, either in cash or cheque (and if the latter, made payable to the Nutbourne Residents' Association). Online bank transfers can be made to account number 41528247 sort code 60-20-35, showing your name as reference.

Nuthourne Social Events – Finances in 2018:

Easter Egg Hunt	Cancelled
Pumpkin Roll	£ 60
Christmas Carols	£ 205
Total monies raised in 2018	£ 265
Bank account closed	£ 36.68
Total	£ 361.68
Expenditure:	
Purchase of mince pies and mulled wine for Carols	£ 60
Total monies for donation:	£ 301.68
Monies donated	
PASCO http://pasco.org.uk/*	£ 205
NSPCC	£ 36.68

***Parents and Carers Support Organisation
(Chichester and Arun District)**



PULBOROUGH PARISH WARDENS' REPORT

January 2019

Criminal damage/ASB/Drugs
<ul style="list-style-type: none">Joint working with the Police to tackle ongoing ASB within the village. This has resulted in an increase of Police presence to deter and disrupt the anti-social behaviour.
Projects
<ul style="list-style-type: none">Volunteer litter picking group is now active and has cleared away approx. 18 black bin bags of rubbish so far on three litter picks. This work complements that of the paid litter pickers.
Parking
<ul style="list-style-type: none">Joint working with Parking Services Civil Enforcement Officers is planned to tackle ongoing yellow line offences around the primary school.
Cold callers/Scams
Information received about charities cold calling late evening at around 7pm. Advised people about not opening their doors if they're not expecting anyone and also to contact the charity directly with their concerns about knocking at that time of night.
Neighbourhood disputes
None reported this month.
Fly-tipping
<p>We continue to receive reports of fly tipping which we arrange to have removed. There is a location which continues to be targeted within the parish and we're working with the environmental team about enforcement action moving forward.</p> <p>We have dealt with a littering issue where enough evidence was gathered to give a warning of legal action to be taken if the person continued to commit the offence.</p>
Dog fouling / issues with dogs
<ul style="list-style-type: none">We have a continued dog fouling issue with a resident who is the responsibility of Saxon Weald. They are taking the lead on this.We have spoken with a dog owner whom we believe allows their dog to foul regularly. We have issued them a warning under the PSPO
Elderly / vulnerable
A referral of support for a resident with mobility difficulties.
Young people
<p>We continue to patrol in hotspot areas to deter ASB.</p> <p>We have had a positive outcome following several months of support and intervention given to a young person who is now back in education. We had concerns around several vulnerabilities</p>