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Meeting: Nutbourne Residents' Association Annual General Meeting  
Date and Time: Monday 21 January 2013 at 7.15pm  
Venue: The Rising Sun Pub

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**Committee Members**

Brian White (Chairman)  
Diane Smith (Secretary)  
Bob Allison (Treasurer)  
David Seaton

**Apologies**

Andrew Moffat  
Chris Brinkell  
Jeanette Brinkell  
John Wellard  
Pam Wellard  
Peter Gregory  
Jean Baker  
Derek Baker

**Residents**

Jim Shaw  
Gill Shaw  
Lynne White  
Mick Smithers  
Mary Smithers  
Barry Davis  
Heather Davis  
Andrea Lawson  
Bridget Gladwin  
Frank Riddle

**1. Welcome & Apologies**

The Chairman welcomed members and residents, and BW expressed thanks on behalf of the Committee and all residents to the Rising Sun Pub for making their premises available for our meetings throughout the last year.

**2. Minutes of the last meeting (22 October 2012)**

Minutes were AGREED as an accurate record of the meeting.

**3. Guest speaker – Sergeant Bob Travis (Neighbourhood Policing Team, Horsham District Council)**

Sgt Trevis began by explaining that he and his team take care of the southern area of Horsham District from Cowfold to Hardham to Billingshurst; his time is evenly split between the Steyning office and Pulborough office. An arrangement which is similar to old fashion policing methods of the past. He reminded residents that PC Colin Parker and PCSO Neville Warner are based in the Pulborough Police Station. Sgt Trevis stated that 'as a whole Sussex has one of the lowest crime rates in England' and 'Horsham District has the second lowest crime rate in the county'. He illustrated these statements by telling residents that on a daily basis the average number of crimes reported daily in the London Metropolitan area was 2,300, in all of Sussex (East and West) 258 and in Horsham District 13 crimes reported daily. Sgt Trevis went on to say that in Pulborough for 2012 a total of 220 crimes were reported which was 34 down on 2011; burglary to dwellings were more prevalent in this area than other crimes. In Nutbourne seven crimes were reported last year including a stolen wheelie bin, batteries stolen from the radio mast and fruit stolen from a garden. Sgt Trevis went on to discuss the 'pillowcase burglar in Chichester', restorative justice and the right of the public to take reasonable force in order to apprehend a person they think has committed a crime. The Chairman and residents thanked Sgt Trevis for an excellent informative talk.

#### **4. Chairman's Report**

BW outlined the activities of the Association over 2012 including:- Nutbourne's Open Garden Diamond Jubilee on 5 June; refurbishment of the iconic telephone box now owned by the residents of Nutbourne; forming of a new Snow Response Team to help Nutbourne residents during inclement winter weather; new location and storage box for the defibrillator; regular NHW news alerts to 44 Nutbourne householders; keeping residents informed about HDC proposals for gypsies and travellers in the area; informative talk by Nyetimber's Vineyard Operations Manager Richard Hunter; and ongoing communication with West Sussex Highways department regarding residents concerns about cars, vans and lorries exceeding the 20mph speed limit in Nutbourne. A copy of the Chairman's report is attached to these minutes.

#### **5. Treasurer's Report**

BA reported that the NRA continues to rely primarily on voluntary subscriptions from residents. However, in 2012 some welcome one-off contributions helped towards the costs of the Jubilee Open Gardens' Day and the renovation of the telephone box. At year end, BA reported a credit balance of £115.41. Subscriptions of £5 person were collected from several residents during the meeting. Any residents wishing to make donations/subscription payments for 2013 should make payments to the Treasurer (robert.a.allison@virgin.net), either in cash or by cheque made out to the Nutbourne Residents' Association. A copy of the Treasurer's report is attached to these minutes.

#### **6. Neighbourhood Watch Co-ordinator's Report**

Andrew Moffat was unable to attend the meeting due to chairing the NRA Horsham District AGM in Horsham. His NHW Report was submitted and read out by Diane Smith to residents. A copy of the report is attached to these minutes.

#### **7. Election of New Officers**

Role of Chairperson – Gill Shaw nominated Brian White, all agreed. Duly elected. Role of Secretary – Bridget Gladwin nominated Diane Smith, all agreed. Duly elected. Role of Treasurer – Frank Riddle nominated Bob Allison, all agreed. Duly elected. Andrew Moffat has agreed to continue as Neighbourhood Watch Co-ordinator.

#### **8. Matters Arising**

**Gypsy & Travellers Study Update** – BW reminded residents that Horsham District Council has proposed to increase the number of pitches at Lane Top from three pitches to 5 pitches. In response to the HDC Preferred Options Consultation document published in July 2012, Nutbourne residents were encouraged to sign a petition and write individually to District Counsellors and MPs. The next stages of the process include:- a Proposed Submission document to be published for comment in early 2013; a Submission document for Public Examination by an Inspector in spring 2013; Examination hearings in summer 2013; and Adoption of Site Allocations Development Plan document in autumn/winter 2013. BW asked residents to continue to be vigilant, keeping an eye on the HDC process in order to ensure their views about the new proposal are heard. Information can be found in the HDC Preferred Options Consultation document found on the HDC website - [http://www.horsham.gov.uk/environment/planning\\_policy/documents/GTTS\\_PrefOptions.pdf](http://www.horsham.gov.uk/environment/planning_policy/documents/GTTS_PrefOptions.pdf).

**Speeding matters** - BW reported that he has been informed by Joel Sykes of the West Sussex Highways Department that plans for new HGV warning signage was passed to a contractor in November 2012 and should the signs should be put in

place soon. Joel Sykes agreed to send a copy of the proposal and sign wording to BW. **ACTION BW**

## **9. Any other business**

**Winter driving** – Frank Riddle provided residents with a handout giving advice about winter driving. A copy can be obtained from DS.

**Potholes on Nutbourne Road** – A number of residents complained of potholes on Nutbourne Road. BW and FR advised residents to go on to the West Sussex County Council website to inform the Highways department. Email to [lovewestsussex@westsussex.gov.uk](mailto:lovewestsussex@westsussex.gov.uk)

**Pinchpoints/speed bumps** – Cars and vans exceeding the speed limit is the concern of many residents. Pinchpoints/speed bumps were suggested as a way of helping with this problem. DS to contact West Sussex Highways department and FR to research a solution with his contacts. **ACTION DS, FR**

**Problems with Ash trees** - BA alerted residents to the Ash Tree Dieback disease, encouraging residents to get in touch with DEFRA if they see black crinkly leaves on ash trees.

**Grit bags provided by HDC and dog bin policy** – Waiting to here back from Sarah Norman, Clerk to PPC. To be discussed at next meeting. **ACTION BW**

## **10. Date of next meeting**

Next meeting to be held on Monday 29 April 2013.

Accepted as accurate

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Chairperson